

Lan Oak Park District  
Committee of the Whole Meeting  
July 17, 2023

The meeting was called to order at 7:12 p.m. by President Tropp. The following were present: Commissioners Lewis, Shaffer, Tropp. Absent: Aguilar, Kelly. Staff Present: Senior Superintendent of Strategy & Operations Desjardins, Superintendent of Park & Maintenance Havran. Guest: Jose de la Torre, Camila de la Torre, and Emilio de la Torre.

**Communications & Addresses from the Audience:** Mr. de la Torre spoke about his experience with the karate program, specifically the requirement to enroll and pay for the program prior to attending.

**Approval of Committee Meeting Minutes:** None.

**Senior Superintendent of Strategy & Operations – Report:** Desjardins updated the committee on the progress of the Park Plaza Phase One project. The 2022 Short-term plan was provided to the committee for review and to note direction of upcoming project. The front desk revenue thus far for fiscal year 2023-2024 was discussed and compared to prior years. Desjardins reported on summer 2023 programming and camps, new classes coming in fall 2023, and provided a participation report showing which classes had enrollment for the summer season thus far. A policy waiver request from the Lansing Area Chamber of Commerce was discussed, Desjardins explained changes to the staff dress policy, and pre-planning for the fall 2023 bond issue was reviewed.

**Superintendent of Parks and Maintenance – Report:** Havran reported on the planned fitness floor replacement and the fitness center painting. The renovation of the men’s steam room was discussed and photos reviewed. Havran further reported on the July 3 fireworks event, the bike share program, an incident at Copper Muggers Park, the completion of the roof restoration at the maintenance shop, the upcoming painting of the maintenance garage, the installation of new lockers in the men’s and women’s recreation locker rooms, the upcoming installation of new sinks in Playskool, and installation of new locker rooms doors in the pool area. Current fitness program enrollment and membership numbers were provided.

**Recreation Committee – No Report**

**Buildings & Grounds Committee – No Report**

**Planning Committee – No Report**

**Finance & Personnel Committee – No Report**

**Bike Path Committee – No Report**

**Special Projects Committee – No Report**

**Old Business – None**

**New Business – None**

There being no further business. Motion by Lewis to adjourn the meeting. Second by Shaffer. Upon roll call the following voted “aye”: Shaffer, Lewis, Tropp. No nays. Motion passed

Adjourned at 7:38 p.m.

Submitted by,

Sharon Desjardins  
Board Secretary  
Senior Superintendent of Strategy & Operations