

Lan-Oak Park District

Committee Meeting

January 5, 2009

President Flanagin called the meeting to order at 7:02pm. Upon roll call the following were present: Commissioners Reynolds, Beymer, Leck, Long, Flanagin. Staff present was: Desjardins, Rushmeyer, Davenport, Havran. Also present Wilson, Primack, Kuniej.

Reynolds started with the Recreation report by Desjardins. Desjardins reported that program participation is increasing with over 1,000 participants enrolled in various programs.

Discussion ensued on the proposed special for non-resident memberships at the fitness center. It was the consensus of the Board to do a special mailing to the communities of Glenwood and Lynwood offering a discount to those individuals to join the fitness center. There will be no limits on the number of non-residents; the promotion will be offered in March and the mailing will go out sometime near the end of February. A draft of the mailer will be included in the February committee meeting packet.

The Board discussed the reports from Desjardins regarding suggested budget cuts for the recreation and fitness department and various special events. The Finance & Personnel Committee will review the various suggestions for budget cuts in the two departments.

The Grande Old Fourth was specifically discussed for budget cuts by the Board. In addition to the suggestions offered by Desjardins, Wilson discussed the cost associated with the band for that event. Even though the band cost is relative low when all of the support systems are included the entertainment costs for the evening is nearly \$4,000. Wilson questioned the benefit of the band, in terms of cost, when it seems most people are there in the park for the fireworks. With further discussion on the issue, the consensus of the Board for the events of the Grande Old Fourth would be; food and fireworks, the event would start at 5pm; there would be no band for the event. As for the annual awards by the Village and

Park District, Leck will discuss with the Volunteer Committee about including those awards in the annual volunteer recognition dinner. The Board requested that Wilson discuss the district's plans for the 4th of July with the Mayor.

Havran presented her report. Long questioned the status of the Body Master equipment and about keeping the equipment fresh and new. Havran, Desjardins and Wilson provided information on the equipment and the expected timeline new equipment would be purchased. Wilson explained that the Body Master equipment was purchased by bid nearly 7 years ago. Based upon the manufactured life expectancy of the equipment of seven years the equipment was financed over that same period of time. Later in 2009, the staff would be reviewing the center's equipment needs and will be developing a bid for new equipment following the same philosophy of keeping the fitness center's equipment up to current industry standards when the original equipment was purchased some seven years ago.

Rushmeyer presented her report.

Davenport presented her report. Discussion was held on the Daddy Daughter Date Night. Leck requested that consideration be given to local catering firms. The Farmers Market was discussed with Davenport talking about proposed vendors and fees.

Desjardins, Davenport, Rushmeyer, and Havran left the meeting at 8:10pm.

Wilson presented his report.

Long indicated there was no Buildings & Grounds Report. Flanagan commented on the Loss Reports in the Buildings & Grounds Section of the packet.

Leck reviewed the letter from Cody-Braun & Associates regarding the punch list for the clock tower.

Beymer presented the annual policies for the Board's review. The Board tabled the policies relating to discounts for the village certified teachers and village employees for the fitness center. These two policies will be on the February committee agenda.

Revisions to the Room Rental Policy and Rental Fees were reviewed. The consensus of the Board was to move the revised policy and fees to the January Board agenda for action.

Long questioned the ownership of event tickets paid by the district for officials of the park district attending the event. If the official has to cancel out for whatever reason, who determines what happens to the ticket to the specific event was the scenario presented to Primack. Primack, with limited information, he felt the Board, through policy, would determine how the ticket would be handled. Primack indicated he would reach the question.

Kuniej stated that the W-2's for the employees have been completed. Wilson indicated he would be attending the IMRF Employer meeting regarding future rates for IMRF due to the negative impacts on investments over the last several months. Wilson informed the Board that he has requested Kuniej to research the CPI rate for the 2009 tax levy. After attending a meeting with local directors, he was concerned that the CPI for the 4th quarter was a negative number which could have a negative impact for the district's tax levy next year.

Flanagin indicated that there needs to be a Finance and Personnel Committee meeting scheduled.

The Board reviewed the Playground Analysis Report as prepared by Wilson and Risk Manager Ken Novak. Discussion ensued on the report. It was the consensus of the Board that the Staff proceeds with removing the stand alone play equipment as discussed by Wilson from the report.

Primack reviewed the email from the Illinois Department of Natural Resources relating to Wentworth Storage. The IDNR approves of the land swap. The consensus of the Board was to proceed with the appraisal of the properties.

Primack reported that the all necessary documents regarding the April 7 referendum have been filed with the County. Primack also discussed his research about the court case

before the Illinois Supreme Court relating to a new tax rate that could impact the SRA tax by the park district.

The Board authorized the executive session meetings of November 3 to be included on the January Board meeting agenda.

The Board reviewed the Surplus Equipment bid. The bid will be released on January 6 and all bids for surplus park district will be due on February 3, 2009 at 10:00am.

Wilson informed the Board that he had filed the certificate to the County of individuals from the park district that would be required to file an economic interest statement in 2009.

Motion by Long to go into executive session for the reason of personnel matters with members of the Board and attorney only. Second by Beymer. Upon roll call the following voted "aye" –Leck, Long, Reynolds, Beymer, Flanagan, No nays. Motion passed.

Executive session at 8:50pm. Wilson left the meeting at 8:50pm

Flanagan called the regular meeting back to order at 9:00pm. Upon roll call the following were present: Commissioners Reynolds, Beymer, Leck, Long, Flanagan. Also present -Primack.

There being no further business motion by Beymer to adjourn the meeting. Second by Leck. Upon roll call all present voted "aye". No nays.

Adjournment at 9:00pm.

Respectfully Submitted,

John W. Wilson, CPRP

Secretary to the Board of Commissioners