

Lan-Oak Park District
Board Meeting
June 15, 2009

President Long called the meeting to order at 7:00pm. Upon roll call the following were present: Commissioners Long, Gaffney, Kelly, Leck, and Flanagin. Also present: Primack, Kuniej, Wilson and Celmer. Guests: Dave Boomker and Debbie Albrecht.

Motion made by Flanagin to accept the Consent Agenda Items A-C which includes Board meeting minutes from April 20th & May 18th, 2009, Public Hearing minutes from May 11, 2009 & Special meeting minutes from May 11, 2009, Committee meeting minutes from May 11, 2009 & Finance and Personnel meeting minutes from May 8, 2009, Executive Session meeting minutes from May 18th and April 20th, 2009, AP Payment selection reports of Refunds & Payroll W/H 5/28/09, 6/11/09; AP Invoices 6/15/09. Second by Kelly. Upon roll call the following voted “aye”-Flanagin, Gaffney, Kelly, Leck, Long. No “nays”. Motion passed.

Wilson presented his report. Wilson discussed the meeting that he and President Long had with Mayor Norm Abbott on May 27th in regards to the Villages’ ongoing projects. Wilson stated that any discussion about the parking lot for the Park Plaza is on hold for at least six month. Wilson stated that the Mayor is very interested in working with the Park District in regards to the Park Plaza. Wilson stated that the downtown TIF district expires in 2011. Wilson also discussed the water issue in the Park Plaza. Flanagin asked if it was flooding. Wilson explained that the water is from both a local business and the storm drain from the parking lot behind the Legion Building. Primack asked if that issue would be resolved before the parking lot and if it was part of the discussion. Wilson stated yes, that it was part of the discussion. Gaffney asked if the American Legion property was involved with Wilson stating yes, that the storm water drain placed in the Plaza was put there by the Village during the renovation of Legion Drive. Primack asked Wilson if Robinson Engineering looked at the plans with Wilson explaining that they have already looked at the plans. Gaffney stated that in the meantime there is no help with the pipe draining into the Plaza. Discussion ensued about the drainage situation in the Park Plaza.

Wilson discussed the Wentworth Avenue property and explained that a meeting was to be called within 2 weeks with the County per Mayor Abbott, but that it has not happen. Wilson also discussed the Lansing Country Club roadway and explained the role the village will have with the roadway and that this could be a potential route for the Pennsy Spur.

Wilson also explained that the Bock Park project is still 6 months away. Wilson stated that this project was also discussed with Commissioner Long and the Mayor in their meeting. Mayor Abbott requested that this project be tabled for the time being.

Other items discussed at the meeting with the Mayor included his thoughts about some sort of recognition at the Park Plaza for the Park Foundation.

Primack asked Wilson the purpose of the proposed Greenway zoning classification with Wilson explaining that he receives several phone calls every Spring about mowing the Pennsy Greenway. Wilson explained it has always been the purpose of the former railroad property to house the bike path and be a natural ribbon through the community. Primack stated that the Board should not be surprised if the village doesn't go with the proposed zoning classification. Gaffney asked Wilson how they maintain the path and how far in do they mow. Wilson explained that as a rule of thumb they mow enough so that people can see around corners about 10-15 feet on each side of the trail.

Long discussed the future of committee meetings by stating that it may be beneficial to have individual committee meetings. Long asked the other Commissioners if they were okay with that option. All of the Commissioners were okay with that option with Flanagan explaining that they would have to be flexible with schedules. Long explained that they would come up with a number of possible dates and that it would eliminate the staff having to come to the meetings. Wilson then stated that the meetings would now be only on the 3rd Monday of the month and not the 1st. A revised annual meeting schedule of the Board will be on the July Consent Agenda.

Long discussed with the board members the IAPD Legislative Golf outing in Bensenville and explained that it would give them a chance to mingle with other park board members and some other individuals who are involved at the state level. Long explained that even if the commissioners don't golf it would still be very beneficial for them to attend.

Long introduced Debbie Albrecht from the Lansing Public library and discussed with the board the request from the library in regards to using the parks over the summer. Albrecht explained that it was for the Youth Services department. Long stated that the rental fee would be waived. Wilson stated that he wanted to thank Albrecht for taking the Farmer's Market sign down from the library to Ridge Road on Wednesdays. Albrecht stated that the Park Plaza and the Farmer's Market are wonderful.

Wilson discussed the pool and spa drain work bid and stated that one only bid was received and it was not open. The project will be re-bid with the bids being due on Tuesday, July 14, 2009 at 2pm. Motion made by Flanagin to authorize bids for pool and spa drain project. Second by Gaffney. Upon roll call the following voted "aye"-Gaffney, Kelly, Leck, Flanagin, Long. No "nays". Motion passed.

Long discussed with the Commissioners the request from the person wanting to hold a Wine 101 class. Primack asked what the people would be doing in the class- drinking or tasting wine and he also asked if they had to do it on park district property or if they could do it on their own site. Primack explained that if they were doing it on their own site that it would be okay, but the park district would have to make sure that they have dram insurance. Gaffney asked if it would still be necessary to change the ordinance with Primack stating yes, because the park district would need to be an additional insured on their insurance.

Long introduced Dave Boomker 4 to discuss his picnic table project with the board. Boomker handed out an updated project summary to the Board. Boomker explained that the tables would come from of Bock Park and would be a part of the District's 60th Anniversary celebration. Discussion ensued on this project. The Board will have Primack look into the legal aspect of the project. Long stated that it was a great idea but now they need to come up with some guidelines and also decide what committee it would fall under. Long asked Albrecht if she had any comments with Albrecht stating that she is giving her support because she thinks it is a wonderful idea and that the library would be participating.

Wilson asked if any Board member would be attending NRPA Congress with Commissioners Leck, Flanagin, Long, and Gaffney stated that they would be attending.

Gaffney discussed the Recreation Committee meeting that he had with the

Recreation staff on June 8th. Gaffney stated that they have a tentative meeting set for July 14th at 5:30pm. Gaffney asked Wilson when he would need to provide the agenda to the staff. Wilson explaining that for posting needs, he would need it at least 72 hours before the meeting but he could post it now with a generic agenda.

Kelly discussed the security deposit requirements for room rentals as discussed with the Superintendent of Recreation. Gaffney stated that they had discussed the room rental deposit fee doubling, and that Desjardins feedback on the situation was that people were not very happy with the increase because that deposit required is too high. The recreation staff will be looking at different avenues to soften the blow on the security deposit on room rentals at the Ike Center and this topic will be a part of the agenda for the next meeting. Wilson stated that the reasons the Board elected a high security deposit was the fact that individuals were disobeying building rules and regulations, not leaving the rental space at the designated time and in some cases the rooms were not cleaned.

Long stated that the building and grounds committee meeting would coincide with the planning committee meeting on June 29th at 7:30pm.

Wilson explained that the park district had met with the Monaldi Manor Condo Association several years ago about the route of the Pennsy Spur. Wilson explained the project and the reason for the request to the Condo Association. Kelly asked Wilson how high on the list is the Pennsy Spur project with Wilson stating that it is very high on the list because it is a statewide project.

Wilson explained to the board that he had been waiting for Meekma Grant Agreement from the Illinois Department of Natural Resources only to learn that it was lost in the mail. The Agreement was mailed to the Olympia Fields Park District. The Agreement will be placed on the July Agenda for the Board to consider.

Kelly asked Wilson if they had received any money from the Knights of Columbus development. Wilson explained the procedure the Park District goes through regarding developer donation money with the Village of Lansing. Kelly asked when the Landings TIF money would be coming. Primack & Wilson explained that they would include the Landings TIF District in the upcoming levy. Wilson has estimated based upon the information provided from the Village, the District could add \$156,000 of new tax

money to our budget. Gaffney asked when the money would be received with Wilson stating that it would be Fall 2010.

Primack discussed the prevailing wage ordinance that is on the Agenda for action. Discussion ensued on the legality of the mandatory prevailing wage law and the mandated reporting requirements. Motion made by Leck to approve the Prevailing Wage Resolution as presented in the Board Packet. Second by Flanagin. Upon roll call the following voted “aye”-Kelly, Leck, Flanagin, Gaffney, Long. No “nays”. Motion approved.

Wilson discussed with the board the General Ordinance document that was included in the Board Packet. The Board has already approved the document but since there is a change in the meeting schedule, Wilson believes the Board should take this opportunity to look through the document for any other changes. A discussion also ensued about the lingering proposed Personnel Policy. Primack stated that it needs a fine looking over by the board and that if they have any questions they should ask him or the Director. The Board also looked at the Room Rental Policy as authored by Primack. Wilson stated that the Recreation Committee should look at the room rental policy because Desjardins knows best about the room rental situation at the Eisenhower Center. Primack stated that the proposed Room Rental Policy would take the Park District out of the policing business at the Eisenhower Center.

Kuniej presented her report. Kuniej stated the collection of tax money is 5% behind for 2008 and 4% behind the 2007 levy. She stated that taxpayers have not been paying their 2008 taxes too quickly and that they are also 5% behind on the second installment. Discussion ensued on the taxes received.

Long discussed that there was a Finance & Personnel Committee meeting earlier in the day. It was explained that a presentation was made on the P-Card. The Board discussed the current use of credit cards versus the P-Card. Long asked Wilson what his opinion was with Wilson stating that he wasn't sure because right now only Desjardins, the Board Members, and he carry credit cards. All other employees must request the use of their credit card either from Desjardins or Wilson. Long asked if he was happy with the current system now with Wilson stating that he controls the credit card which makes it very safe. Wilson agreed that using the P-card would be a reduction in paperwork but

that he has a hard time seeing the staff keeping up with putting purchases in the computer system. Flanagin stated that the service is available to the park district if and when they are ready to use it. Flanagin stated that it might be a better type service for a bigger park district. Flanagin stated that they should try it out since the service is available to us. Kuniej stated that if they wanted to try it out that they would need to bring a resolution to the board. Wilson asked if they did the resolution do they need to get the card right away or can they wait. Long stated that the issue of using the P-card should be tabled since the staff is happy with the current system of using credit cards.

Motion made by Flanagin to accept the Treasurer's Operating Statement as of May 31, 2009 as information. Second by Leck. Upon roll call the following voted "aye"- Leck, Flanagin, Gaffney, Kelly, Long. No "nays". Motion passed.

Kuniej discussed the year-end report. She stated that she had back in more payables that belonged in the last fiscal year. Motion was made by Flanagin to accept the Treasurer's Year End Report as of April 30, 2009 as presented. Second by Kelly. Upon roll call the following voted "aye"-Gaffney, Kelly, Leck, Flanagin, Long. No "nays". Motion passed.

Flanagin discussed the First National Bank resolution. Flanagin stated that there needed to be an adjustment of officers for the bank and that Commissioners Gaffney and Kelly needed to be added as signatories.

A discussion was held on the exit interview of the auditors as recommended from last year's audit.

Primack presented his report. Primack presented a report to the board on the Open Meetings Act and urged the Commissioners to go review the document. Primack reviewed some of the highlights of the statute are that it is based on a policy of openness and that people have the right to be informed. Primack discussed other key points that the commissioners need to be aware of.

Long discussed the Vince Award explaining that he had attended a meeting with the Volunteer Committee and that it was a very positive meeting. He stated that he had received a call and a letter that stated that they would not be adding any other awards to the Volunteer dinner awards night. Long stated that he would be approaching the

Chamber of Commerce to see if the Vince Award could be given at the Chamber dinner and once he talked to her he would come back to the board to discuss it.

Primack discussed the proposed Intergovernmental Policing Services Agreement with the Village and that he has not received any response since October. Primack stated that now there is a new mayor and new police chief it might be a good time to bring the issue up again. Wilson stated that he had sent a letter to the new police chief congratulating him on his appointment and it may be a good time to give him a call to arrange a meeting.

Long explained to the board that they were invited to nominate a volunteer for the recognition dinner

Motion made by Flanagin to go into Executive Session for the discussion of land acquisition, personnel, probable litigation and/or other subject matters as allowed by the Illinois Open Meetings Act, 5 ILCS, Par. 120/2.(c)(1) – 22.(e). Second by Gaffney. Upon roll call the following voted “aye”-Kelly, Leck, Flanagin, Gaffney, Long. No “nays”. Motion passed.

Executive Session at 9:15pm.

President Long called the regular board meeting back to order at 9:50pm. Upon roll call the following were present: Commissioners Flanagin, Gaffney, Leck, Kelly, Long. Also present were Primack & Wilson.

There being no further business, Motion by Kelly to adjourn the meeting. Second by Leck. Upon roll call following voted “aye”- Gaffney, Kelly, Leck, Flanagin, Long. No nays.

Adjourned at 9:51pm.

Respectfully submitted,

John W. Wilson, CPRP
Secretary to the Park Board